

Canyon Rim Academy  
Work Session Minutes  
February 15, 2007  
Place: 111 E. 300 S., 9th Floor

In Attendance: Erik Olson, Shana Heyn, Irene Rytting, Brandon Clarke, Dave Garrett, Cheri Jackson  
Excused: Dave Havell  
Others in attendance: Jed Stevenson (Academica West), Emily Coon (Academica West), Tiffany Smith (public)

MISSION:

Cultivate an environment of academic excellence where all children stretch to achieve their maximum potential and enjoy the fruits of personal academic accomplishment.

PURPOSE:

Create a school built upon the principles of collaboration, accountability, academic rigor, and empowerment to achieve the highest standards of excellence in elementary education.

## MINUTES

**1:20 PM – Call to order by Erik Olson.**

### BUSINESS ITEMS

- ❖ Emily gave an update to the board on the schedule of “things to come”. The board is on target for all requirements from the state Charter School Board.
- ❖ A time for the open house was tabled until a principal is hired.
- ❖ Erik Olson did a walk-through of the building with some area experts. The walk-through went well, some maintenance issues were noted. A final lease contract with the district has not been created yet.
- ❖ The Employee Handbook will be tabled until next month.

### REPORTS

- ❖ David Garrett gave an update on principal recruiting. Academica West has been advertising for principal candidates and will do the pre-screening. First round of interviews will take place Friday, February 16<sup>th</sup>, 2007. Academica will present the most highly qualified and well-suited applicants to the board. The board will then determine if they would like to interview those candidates or continue recruiting.
- ❖ Shana gave an update on Open Enrollment. The second OE period ends tonight at 11:59 pm.
- ❖ Shana Heyn gave an update on the school’s current finances.
- ❖ The school would like to place some signs around the area. The school is doing well so far in enrollment. The board will consider specific areas for targeting.

**2:15 PM - ADJOURN**