

CANYON RIM ACADEMY BOARD MEETING MINUTES
03-05-2015

Members present:

Erik Olson, Dave Havell, Amy Lunt, Dave Gisseman, Alyson Peterson, Alyssa Larson, Ruth Hadlock

Administration present:

Merry Fusselman, Leslie Evans, Dave Garrett

Meeting was called to order at 5 pm.

Item 1: Dual Enrollment Policy – Merry Fusselman

A proposed Dual Enrollment Policy was emailed to the Board, stating that a student who has dual enrollment must attend CRA Monday-Friday for a predetermined block of time (either morning or afternoon block).

Vote: A motion was made to adopt the policy as written.

All in favor. Motion passed.

Item 2: Administrative Flow Chart – Merry Fusselman

Administration designed a chart which outlines specific duties/roles of Principal, Assistant Principal and Business Administrator so teachers know who to go to when they have specific questions.

Item 3: School Land Trust – Ruth Hadlock

Ruth Hadlock met with Merry Fusselman and Dave Garrett in February to gather recommendations from Technology Committee on how best to spend the annual Land Trust dividend each public school in Utah receives to improve student performance. For 2015-2016, CRA is estimated to receive \$32,000 +/-.

Vote: A motion was made to purchase items for computer lab: 27 new computers, 1 HD/3D projector and 1 presentation white board plus \$1,000 in laptop batteries. Estimated total: \$20,200. Carry over amount is estimated to be \$11,800 which will be used for upcoming student improvement needs.

All in favor. Motion passed.

ACTION: Dave Garrett will get 3-4 bids on computers.

Item 4: Board Elections – Erik Olson

As per CRA's 2006 amended bylaws, each year a Board member (who is a current parent of a child enrolled in CRA) is to be voted in by a school-wide election.

ACTION: Erik will ask Shawnette to announce the open position with a deadline for parents to submit applications on or around April 10, 2015. New board member will begin term at the May board meeting.

Item 5 – Timing of Lunch Recess – Dave Havell

Board discussed pros and cons of having recess prior to lunch as opposed to after lunch.

Item 6 – 2014 School Report, Item 7 – Performance Standards Financial Performance, Item 8 – Performance Standards Governing Board Stewardship – Erik Olson and Dave Garrett

In December 2014, a CRA 2014 School Report was released by the Utah State of Education Charter School Section. This report primarily focuses on academics, namely statewide assessments and measures. As a Board, we are to ask "Are we fulfilling our mission?" We are to review our financial, governance, and mission-specific metrics. We did well in all areas, other than a question on "report compliance detail."

ACTION: Erik will email the Board the document for our perusal.

ACTION: Dave Garrett will look into "report compliance detail".

ACTION: Erik Olson and Dave Havell are due for another background check.

Item 9 – Capital Improvements for 2015 – Dave Garrett

Board discussed most needed capital improvements. Painting restrooms and doors are in progress.

Note: new roof is in good shape! There have not been any leaks.

ACTION: Board approved Dave Garrett to request bids from several companies in order to:

- 1) Replace ceiling tiles in hallways (which will include recess lights)
- 2) Replace carpets in hallways and classrooms
- 3) Install sprinkler system, including building a path around the field

Old Business – Erik Olson

1. Teacher salary scale – Due to a teacher(s) inquiry, there was discussion in a previous Board meeting whether to implement a salary scale. While the Board decided we would prefer to maintain flexibility in making compensation decisions, independent of simply placing teachers on a fixed chart focused solely on years experience and education, via email, Erik will invite feedback from teachers to gauge how important this issue is to our faculty.

New Business – Dave Garrett

1. Dave is thinking about how to best celebrate CRA's upcoming 10th anniversary in 2017. He will share ideas with the Board.

Meeting was adjourned at 6:50 pm

NEXT MEETING: Thursday, March 26, 2015 at 5 pm.