

JOB ANNOUNCEMENT

Full-Time: Custodian

Location: 3005 South 2900 East, Salt Lake City, UT 84109 PH: 801-474-2066

School: Canyon Rim Academy, a K-6 Charter School

Position Start Date: July 1, 2025

Hours M-F: 7:15 am to 4:00 pm

Salary Range: \$60,000 to 70,000 annually depending on experience/qualifications; plus health/dental/vision insurance, 401(k) match and other perks

Position Overview: We are seeking a dedicated and skilled individual with proven experience in facility maintenance. Preference may be given to candidates with technical training in mechanical, electrical, or plumbing fields, or those with practical expertise in related maintenance tasks. This individual will also fulfill the state requirement to be a School Guardian and must obtain a concealed carry permit. Excellent communication, listening, and organizational skills are essential. Additionally, fingerprinting, a concealed firearm permit (which requires a criminal background check and firearm training), and a valid driver's license are mandatory.

This role plays a vital part in supporting the school's mission by ensuring a well-maintained, safe, and welcoming environment for students, staff, and visitors. Key responsibilities include:

- Perform routine maintenance tasks such as light carpentry, HVAC maintenance, changing filters, replacing light bulbs, unclogging drains, fixing leaks, painting, and other finishing work.
- Clean and disinfect sinks, countertops, toilet bowls, seats, and urinals, as well as sweep and mop floors; dust horizontal surfaces; empty wastepaper baskets. Restock bathroom supplies.
- Monitor and maintain building systems to ensure optimal performance and safety compliance.
- Respond promptly to maintenance requests and emergency situations.
- Ensure the cleanliness and presentation of the school's interior and exterior, including classrooms, restrooms, hallways, common areas, and outdoor spaces.
- Set up and tear down furniture and equipment for school events, providing logistical support.
- Prepare lunchroom set up, clean lunchroom tables and seats, wet mop the floor daily.
- Work flexible hours, including evenings for school events.
- Conduct regular safety checks, identifying potential hazards to promote a safe environment.
- Assist with setting up and taking down chairs for assemblies, plays, and concerts.
- Must be able to understand and communicate in English fluently.
- Comfortably use hand and power tools, demonstrating a multi-disciplinary skill set and resourcefulness.
- Schedule and oversee inspections, repairs, and servicing of facility equipment.
- Remove snow from sidewalk and salt as needed.

To Apply: Please submit your resume to dgarrett@canyonrimacademy.org by **May 25th**. For more information about our school, visit our website at www.canyonrimacademy.org. Be sure to include a daytime phone number.