

# **JOB ANNOUNCEMENT**

**OPENING: Special Education Paraprofessional – part time/no benefits**

**School: Canyon Rim Academy, K-6 Charter School**

**Location: 3005 South 2900 East, Millcreek, UT**

**Starting Pay: \$15.50 or higher depending on experience - max 22-25 hrs/week**

## **Teacher's Aide Job Summary**

To assist, support, and work closely with teachers, administrators, and other team members in providing educational benefit for students who have a range of learning, mental and emotional disabilities in achieving academic success. Paraprofessionals serve a critical support in the progress of student development, emotional health and safety and promoting dignity in all relationships. This position works under the supervision provided by the Special Education teachers. The teacher defines the scope of work and administers the daily schedule

## **Teacher's Aide Duties and Responsibilities**

- Under the guidance of the teacher, devise special strategies for reinforcing learning of materials or skills initially introduced and outlined by certified staff.
- Assist in the in the implementation of Individual Education Plans for the students and monitor their progress.
- Reinforce learning by offering individual or small group instruction
- Coordinate with classroom teachers to determine daily tasks
- Performs clerical, classroom maintenance, and instructional duties as assigned.
- Enforce school rules and policies
- Attend staff meetings, professional development, and training sessions when required

## **Requirements and Qualifications**

Preference may be given to candidates who have completed some coursework in behavior science, child development, counseling, early childhood education, human development, liberal studies, social work or related field. Exemplary communications skills are required; ability to work in a team environment and willingness to take on regular and varying assignments.

Must pass a background check before starting employment

If you believe you would be a good fit for this type of work, please send a resume and contact information to David Garrett at [dgarrett@canyonrimacademy.org](mailto:dgarrett@canyonrimacademy.org).