Canyon Rim Academy Reopening Handbook 2020

The Canyon Rim Academy Return to School Plan strives to balance efforts to reduce the risk of exposure with the benefits of being together for social/emotional health and educational equity. The plan has three main goals.

- Safeguard the health and wellbeing of our entire community, including students, staff and families
- Provide a high quality education for all students, no matter where learning takes place
- Respond quickly to changing conditions

This handbook is intended to provide more information about what the school day looks like and a few questions and answers at the end of the document. This handbook may be updated as information from CDC and the local health department change due to increased knowledge about the Coronavirus and the Covid-19 disease.

**Arrival & Departure**

Mitigation Strategies: Entry and exit points at the school present a challenge to ensure congestion is managed and traffic in and out of the building is smooth. CRA will use the following strategies at the beginning and ending of the school day:

**Beginning of the day:**

- Students will wear masks upon arrival at school.
- Upon arrival, students will line up by class in the courtyard or on the south side of the building. The pavement or cement will have X’s showing where students should stand.
- Supervision will be provided by classroom teachers on duty.
- During inclement weather students will be allowed in the gym. Once the gym is full, students will be in the hall by the gym or sent to class. Physical distance markings will be taped on the stage steps and floor.

**End of the day:**

- Student release may be staggered to reduce the number of students moving through hallways at the end of the day.
- Supervision will be provided by available staff.

**Visitors to the Building:**

- Visitors to the school will be limited to essential visitors only.
- Essential visitors must have an educational or supportive purpose. Any essential visitor or other person wishing to visit must have prior approval from school administration.
- Essential visitors must check-in, complete symptom screening, and use face masks while in the school or facility.

**Additional Considerations:**

- Signage will be used to remind students to physically distance and adhere to designated flow patterns.
- Weather permitting, doors will be propped open during arrival/departure times to reduce touch surface and increase air circulation.
School Routines

Mitigation Strategies: There are many locations in the building that require strategies to maintain physical distancing, reduce congestion, and promote healthy hygiene habits. CRA will use the following strategies to reduce risk of exposure:

Classrooms
- Students will have assigned seats that are physically spaced apart with a goal of 6 feet separation whenever possible.
- Symptomatic students will have their parents called and will wait in an isolation area until they can be picked up.
- Air transfer will be provided through the use of an exhaust fan in one of the classroom windows.
- Class size will be reduced through a hybrid schedule tentatively set to start September 21st.
- Use of outdoor education or other large indoor spaces will be encouraged.
- Plexiglas barriers will be made available for small group instruction.
- Handwashing routines will be established. Times will include coming into the class or leaving the class for special classes, lunch and at the start and end of the day, and before and after lunch.
- Classroom cleaning and disinfecting will be done daily.

Transitions
- Transitions between specials and other locations will be scheduled and staggered to minimize contact between classes.
- Students will walk on the right side of halls and be reminded of distance between students.

Restrooms
- Restrooms are assigned to specific grades.
- Students will use a sign out/sign in sheet as they leave and return to class.
- Hand washing signage will be in each restroom.
- Restrooms will be sanitized at least three times per day.

Lunchroom
- Students will have assigned seats in the lunchroom.
- Lunch times will be altered when we resume to full attendance.
- Eating lunch on the front lawn will be available, weather permitting.
- Lunch tables and benches will be marked to provide distance between students.
- The self-serve salad bar has been removed until health risk conditions allow.
- Disposable and biodegradable plates will be used.
- Hand sanitizing stations will be placed at the entrance of the lunch room.
- Signage to remind students to maintain appropriate physical distancing and healthy hygiene habits will be posted.

Attendance
- Students at school will still have daily attendance taken.
- For students receiving online learning students must demonstrate engagement in the online learning. This can be done through any of the following:
  1. Online or at school assignment submission
  2. Login records of supplemental software tools
  3. Communication between school and home
• If a student has not personally engaged for ten consecutive days without a valid excuse, that student will be dropped from enrollment at CRA. The school will contact the parent prior to being dropped from enrollment at CRA.

Transportation

Until field trips on buses are allowed again, we will focus on transportation to and from home for students.

• Drop off and Pickup will continue and students will be required to put on their face masks before leaving their car at drop off and keep it on until they enter their car at pick up.

Recess

Recess is the time of day where students do not have to wear masks as long as physical distancing is maintained. Students are welcome to wear masks outside if they choose.

• Playground equipment will be closed.
• Structured recess activities will be encouraged.
• Recess times may be adjusted to reduce the number of students at recess.

Sanitizing

While touch points are not thought to be a major source of Coronavirus transmission, sanitizing will increase for overall cleanliness and health.

• Sanitizing of common touch points throughout the building will be done at least three times per day. This includes bathrooms, lunch area, computer lab and specialty classes.
• Increase sanitizing of classrooms and other areas.
• Any shared materials will be disinfected between classes using disinfecting wipes or the sanitizing tool.

Transitions between Student Attendance/Instruction Models (Online instruction, Hybrid AA/BB instruction and full instruction/attendance at school)

The decision to transition between the attendance models will be made by school administrators in collaboration with the local school board and the local health department.

Factors that influence these decisions include but are not limited to:

• Importance of in-person learning to the social, emotional, economic, and academic growth and well-being of students.
• Number of people in the community who are testing positive for COVID-19 (called community spread or community transmission).
• Number of students, teachers, and employees who are testing positive for COVID-19 or who are on quarantine due to an exposure.
• Growth rate of new cases (people who tested positive) in the area.
• Statewide capacity for testing, hospital beds, and ICUs.
• The color coded risk phase in the city or county.
• Ability to provide virtual learning to students.
• Economic and social hardships on families and students.
Questions and Answers

What is recommendation for online daily learning time in each grade level?

While there is no national standard for daily online learning time, we looked at various publications and came up with this set of learning times for each grade level. However, there will be times where the material being covered may exceed the time set below. We have decided to limit the extra time to 30 minutes on top of the times below – i.e. Third grade could add 30 minutes to the 2 hour range and end up with 2.5 hours of daily learning time on occasion.

K- 1.25 hours
1st and 2nd - 1.5 hours
3rd - 1.5 to 2 hours
4th - 2 to 2.5 hours
5th - 2.5 to 3 hours
6th - 3 to 3.5 hours

Will students be required to wear a mask?

Students are required to wear face coverings during the school day. Cloth masks will be provided for all students and employees. Accommodations will be made for staff and students who have respiratory issues. **Masks must not be distracting from the learning environment.**

According to the CDC, the COVID-19 virus spreads mainly among people who are in close contact with one another, usually within about 6 feet, so the use of cloth face coverings is important in settings where people are close to each other or where physical distancing is difficult to maintain.

What are the parameters for students to attend school in the building starting August 25th?

A family that has a parent or parents that work where there are no other adults at home and that the family can’t find other care options for their child(ren) can choose that option on the survey. Students that have special education services, some students with a 504 plan may also choose that option.

What does learning look like for those students that are going to be on campus from Aug. 25 – Sept. 18?

Students will be receiving the same instruction as those online using Google Classroom. Students will be situated in the building to maximize social distancing. There will be a school employee to monitor the students and help as possible.

Will students have recess?

Yes. Safety and physical distancing requirements will be maintained during recess. If students are within 6 feet of one another, they will be required to wear a mask. Climbing and other structural recess equipment will be closed until conditions improve. Supervisors will be trained to provide structured recess activities that include physical distancing, as well as behavior management strategies. Grade levels/classes will be assigned specific areas of the playground.

What will lunch look like?

Our plan is to require social distancing in place. We will stagger the lunch release time of students to prevent crowding and long lines. We will allow students to eat on the front lawn when weather allows. We recommend mask wearing when not eating and sanitizing before and after eating. School lunch will still be provided, but with limited choices.

What about keeping our space at CRA if we go to another school or choose the CRA online option?

If you choose the CRA online option, you will retain your place at CRA. If you choose to go to another school or another online school we will not save your place and if you want to return, you will be placed on our lottery waitlist.
What parameters do we use for school or individual class closure?

Here are the parameters set by the Utah Department of health:

Class Closure:
If three students in the same class test positive or a teacher tests positive and within 2 weeks two students in that class test positive the whole class will quarantine for 14 days from the last date of exposure. Online learning will be provided for the whole class.

School Closure:
If a combined 15 students and teachers in the school test positive within 2 weeks of each other school will be closed for 14 days from the date of the last exposure. Online learning will be provided for all students.

Isolation is required if someone tests positive for Covid-19
Quarantine may be required is someone is exposed to someone with Covid-19

What happens if a student or school employee tests positive for Covid-19?
If a student or school employee tests positive, that individual will need to be in isolation away from school. As the health department gets involved, they will notify the school when that person may return to school. The health department will conduct contract tracing with help from the school for school tracing.

What happens if a student or employee is exposed to someone with Covid-19?
The school will notify any student or school employee if they were exposed to Covid-19 at school (the identity of those infected remains confidential). These people will be provided guidance on how long they should quarantine, how to check for symptoms and when to consider testing. Close contact exposure is defined as being closer than 6 feet and for longer than 15 minutes to a person who has tested positive for Covid-19.

Other Covid related questions, and answers can be found in the Utah Department of Health “Covid-19 School Manual”.
