

CANYON RIM ACADEMY ANNUAL MEETING MINUTES
05-24-17

The Annual Meeting of the Board of Trustees (the "Board") of Canyon Rim Academy (the "school") was held on May 24, 2017 at 4:00 pm at the school.

Members present:

Erik Olson, Alyssa Larson, David Havell, Ruth Hadlock, Dave Gisseman, Becky Benham, Sue Astle and Alicia West

Administration present:

Julie Miller and Dave Garrett

Guests present:

13 staff members, 10 parents of students of CRA and incoming CRA Principal Kent Fuller.

The meeting was called to order at 4:05 pm.

Item 1: Welcome – Erik Olson

Erik Olson, CRA Board of Trustees chairperson, welcomed all in attendance. He asked Board members to introduce themselves: Becky Benham, Board Governance Director; Alyssa Larson, Academic Excellence Director; Ruth Hadlock, Secretary; David Gisseman, Finance Committee Chairperson; David Havell, Vice-chairperson and Strategic Planning Director; and Alicia West, outgoing PTO President who will remain on the Board for a new term. Erik welcomed the newest member of the Board: Sue Astle, who won the parent-elected 1-year Board of Trustees position.

Item 2: Principal & 6th Grade Reconfiguration Update – Becky Benham

Becky Benham thanked Julie Miller for her invaluable support and direction as she ends her Interim Principalship. Becky welcomed and introduced CRA's new principal Kent Fuller who will begin working at CRA this summer. Becky reaffirmed the Board's decision to continue to have 6th grade for three years. There will be two 6th grade classes in the upcoming school year.

Item 3: Teacher Update – Julie Miller

Julie Miller, Interim Principal, commended the Board's diligent and tireless work and recognized CRA's A-team teachers. She thanked teachers who are retiring and leaving (due to pregnancy) and welcomed new teachers who have been hired to fill those positions.

Item 4: Overview of Stakeholder Survey – Ruth Hadlock

Ruth Hadlock reviewed results of the Stakeholder Survey, in which parents of CRA students and teachers of CRA responded to statements about school climate, safety, technology, the principal, parent support and teachers. The Board of Trustees strives to improve in every area of the school; thus, this survey gives valuable feedback. The Board examines every survey response and comment and uses this information to recognize our successes and to guide us in improvements.

Item 5: Capital Improvements – David Havell

David Havell shared capital improvements that have been made at CRA. Since July 2014, \$617,400 has been spent on a new roof, carpet, lighting, ceiling, sound system and field sprinklers. Erik added that for the first seven years of CRA's existence, we were tenants of Granite School District. In 2014, we purchased the building for \$3,250,000. The Board has considered the option of tearing down and rebuilding the school and will consider it again in the future, weighing pros and cons carefully. David updated attendees on the progress of the next capital improvement this summer: installing a new playground next to the existing one. This project will be funded by a generous donation from the CRA PTO (in the amount of \$20,000), a fundraiser to be announced soon, and from school funds.

CRA is also researching different student drop-off/pick-up options, should the current arrangement with the neighboring church dissolve in the future.

Item 6: Revised Charter – Erik Olson

Countless hours have been spent by the Board of Trustees revising CRA's charter to reflect the current culture, mission and vision of our school. The revised charter identifies who we are as a school. He encouraged everyone to read the 20-page document when it is posted on the school website in the near future.

Item 7: Curriculum Update – Alyssa Larson

Alyssa Larson reinforced the unique nature of our school, in which we have entrusted teachers to choose their own curriculum, while still teaching to the Utah State Core standards. Teachers add richness to their instruction by infusing the Core Knowledge sequence into it. For an explanation of Core Knowledge, go to www.coreknowledge.org to learn more.

Item 8: CRA 10th Year Anniversary – David Gisseman

David Gisseman apprised the meeting attendees of CRA's 10th anniversary celebration, which was held in May of this year. All faculty and a guest were invited to a celebratory dinner, in which 16 employees were recognized for 10 years of service at CRA and 31 employees were recognized for their 5 years of service.

Item 9: PTO Update – Alicia West

Alicia West spoke of how closely PTO and the Board of Trustees worked this year to ensure smooth communication between teachers, parents, the Board and faculty.

Item 10: Q&A - Attendees

Attendees had 25 minutes in which to ask questions. Among topics discussed:

- Kent Fuller, new CRA Principal, introduced himself and expressed his desire to get to know all faculty members of CRA, to listen to them and see where CRA's strengths and weaknesses are so he may address them in time. His focus will always be about the students of CRA.
- Julie Miller assured attendees that Special Education continues to be a top area to address needs of.
- Teachers and Board members answered the question "How can parents give the best support?" by encouraging them to communicate well and often with teachers, participate in their students' education and stay up-to-date on the goings-on of the school by reading the teacher and school-wide newsletter and the monthly Board Meeting Minutes on the school's website.
- A parent requested the following year's school calendar be distributed by the end of December, instead of January/February. The Board agreed to put that on their agenda to discuss.

The meeting adjourned at 6:30 pm. Erik thanked everyone for attending.

**NEXT ANNUAL MEETING:
May 2018**

Respectfully submitted,
Ruth Hadlock