

**CANYON RIM ACADEMY BOARD MEETING MINUTES
1-20-2017**

A meeting of the Board of Trustees (the "Board") of Canyon Rim Academy (the "school") was held on January 20, 2017 at 10:30 am at the home of Board member David Havell 3275 Gregson Ave., SLC, UT 84109

Members present:

Erik Olson, Ruth Hadlock, Dave Gisseman, Dave Havell, Alicia West, Alyssa Larson and Becky Benham

Meeting was called to order at 10:35 am.

Item 1: Board Governance - Board

The Board discussed expanding the board to 9 members and what specific positions/responsibilities would serve CRA best. Consensus thus far is:

- 1) Chairperson / Principal support
- 2) Vice Chairperson (to be combined with a duty below, corresponding with the strength of the current vice chairperson)
- 3) Secretary
- 4) Board Governance (nominating parent-elected yearly board member, onboarding new members, board self-evaluations, health of the board)
- 5) Finance Committee Chairperson
- 6) Academic Excellence (looking at CRA data; how close are we getting to our charter's goals)
- 7) Strategic Planning (long-term planning of CRA in all aspects)
- 8) CEO evaluations (the person who schedules Principal evaluations and ensures Principal has a plan for teacher evaluations)
- 9) 1-year parent elected position
- 10) PTO liaison (someone who attends PTO meetings regularly)

The Board discussed the appropriate length of service for a board member. The Board decided that having a combination of new board members (with fresh, new ideas and perspectives) and long-standing board members (members who know the history of the school and have a wealth of experience and knowledge) is valuable and a beneficial arrangement.

The Board discussed options for upcoming 1-year parent-elected Board member.

ACTION: Board to assign themselves with duties/responsibilities outlined above.

ACTION: To invite 1-2 Board member by the end of this school year, one of who is willing to be a long-term board member.

ACTION: Board will decide protocol for 1-year parent-elected Board member.

Item 2: Bylaws Update - Board

ACTION: Erik will email the Board the redlined version of bylaws. It will be voted on at the next Board meeting.

Item 3: Strategic Planning - Board

Board continued a discussion of updating the charter, by posing the questions (of which the answers will be incorporated into the charter revision):

- 1) What is our vision as a school in one sentence? Who are we? We will re-formulate mission/vision into a simple statement.
- 2) What are our most important values/priorities as a school (pillars)? In the context of the Marzano domains, these include:

- 1- Data-driven focus on student achievement (Domain 1)
- 2- Robust teacher evaluations (for the end of continuous improvement of each child) (Domain 2)
- 3- Guaranteed and viable curriculum (Domain 3):
 - Core knowledge to be integrated at least 30% in all classrooms, including computer labs, art classes, music, etc.
 - Math, Language Arts, Science
 - Music and the arts
 - Service Learning
- 4- Collegial/collaborative atmosphere (Domain 4)

ACTION: As the Board is in mid-discussion on this, Board will continue to refine these in the revised charter.

The meeting was adjourned at 12:30 pm.

**NEXT BOARD MEETING:
Tuesday, January 31, 2017 at 4 pm.**

Respectfully submitted,
Ruth Hadlock