

CANYON RIM ACADEMY BOARD MEETING MINUTES
03-21-2016

A meeting of the Board of Trustees (the "Board") of Canyon Rim Academy (the "school") was held on March 21, 2016 at 4 pm at the school.

Members present:

Erik Olson, Dave Havell, Alyssa Larson, Ruth Hadlock and Becky Benham

Administration present:

Merry Fusselman and Dave Garrett

Members absent:

Dave Gisseman

Meeting was called to order at 4:10 pm.

Item 1: Approval of 02-25-2016 CRA Board Minutes – Ruth Hadlock

The board voted via email to approve the minutes of the last board meeting held on February 25, 2016.

Item 2: PTO Report – Amy Wilcox

Amy passed around PTO's current YTD P&L statement. Among PTO's top priorities when considering what to use PTO funds for are science and/or a new playground for CRA.

ACTION: Ruth Hadlock will request a referral from an acquaintance for a company to give a bid on a new playground and will pass that information onto Amy Wilcox.

Item 3: Grade Reconfiguration Update – Dave Garrett

Skyline Network Community Councils made a formal request of Granite school district to reconfigure Skyline to a 9-12 grade model. In order to be prepared if the request results in approval, CRA's board of Trustees will immediately form a committee to solicit parent feedback on what our viable options are (continuing K-6, changing to K-5 or K-8). Becky Benham and Dave Garrett volunteered to be part of the committee.

ACTION: Grade Reconfiguration Committee will solicit members to join and will begin to gather parent feedback.

ACTION: Dave Garrett will meet with a state representative to find out different funding scenario for each of those options listed above.

Item 4: Upcoming Parent-elected Board of Trustees Election – Alyssa Larson

A one-year term seat on CRA's Board of Trustees is approaching. In addition, CRA Board of Trustees is considering expanding the number of members on our current Board by one or two.

ACTION: Becky Benham will contact Amy Wilcox to see if PTO would like a parent representative to be on CRA's Board of Trustees.

Item 5: CRA Charter Amendment – Erik Olson

Board and Administration agree that amendments to CRA's charter can best be made collaboratively through a committee that includes Board members, Administration, and teachers.

ACTION: A committee will be formed and Merry will propose a time (very soon after this school year ends) for the committee to gather together and suggest changes to the charter, with the goal to submit amendments to the State of Utah and receive approval prior to the commencement of our next school year.

Item 6: Core Knowledge Policy – Erik Olson

ACTION: Erik and Merry will discuss.

Item 7: Expansion of CRA Teacher Compensation Policy – Erik Olson

The Board voted to approve an addition to the Teacher Compensation Policy: teachers obtaining endorsements, as presented and approved by the Principal, will receive a minimum base salary of approximately 5% above Granite's base salary figure for Lane B. This corresponds to the current Teacher Compensation Policy pertaining to Lane A. The Board continues to study the extent, if any, to which master's degrees, as reflected on Lane D of Granite's schedule, should justify additional compensation.

ACTION: Erik Olson will circulate the updated policy to the teachers.

Item 8 : Timeline for Hiring New Principal – Erik Olson

The Board of Trustees will soon form a committee dedicated to the process of hiring a new principal for the 2017-2018 school year. As discussed previously, the charter details the process for selecting a principal. The committee may also draw on USOE's and Marzano's respective leadership standards.

ACTION: Form committee at next Board meeting.

Item 9 : Proposed Leadership Model for School Governance – Merry Fusselman

The Board of Trustees approved a new leadership model for school governance for the 2016-2017 school year.

ACTION: Merry will begin the process to fill the roles.

ACTION: Dave Garrett will research options for engaging a professional to provide additional accounting services.

Item 10 : Enhanced Safety Considerations – Dave Garrett

The Board approved an \$8,000 expenditure to cover the cost of new classroom door locks, which teachers can quickly lock to prevent anyone coming into the classroom, at the same time allowing doors to be opened from the inside.

Item 11 : Land Trust – Ruth Hadlock and Dave Garrett

Ruth Hadlock, chair of the Land Trust Committee, met with Merry Fusselman, Dave Garrett and the Technology committee in March to gather recommendations on how best to spend the annual Land Trust dividend that each public school in Utah receives to improve student performance. For 2016-2017, CRA will receive \$36,127.02. The Board approved the purchase of Chromebooks, Kindles, Discovery Learning Tools, HDMI Projectors, a partial computer teacher salary and a carry-over for the following year (\$2,500) as expenditures.

Item 12 : Evaluation Policies – Erik Olson

The Board will draft evaluation policies for all remaining CRA employees (teacher evaluation policy has already been adopted).

ACTION: The Board will draft those policies.

The board rescheduled discussion of items from prior agendas to next month's meeting, including: school survey, CRA internal audit committee tasks, UAPCS membership review, options to maximize earnings potential for the school and CPR training date.

The meeting was adjourned at 7 pm.

NEXT MEETINGS: Thursday, April 28, 2016.

Respectfully submitted,
Ruth Hadlock