

CANYON RIM ACADEMY BOARD MEETING MINUTES
4-25-19

A meeting of the Board of Trustees (the "Board") of Canyon Rim Academy (the "school") was held on April 25, 2019 at 4:00 pm at Canyon Rim Academy.

Members present: Erik Olson, Becky Benham, Jason Esplin, Susan Astle, David Gisseman, & Alicia West

Members absent: David Havell

Administration present: Kent Fuller & David Garrett

Guests present: Mandy Niles & Dawn-Marie Tabery

The meeting was called to order at 4:07 pm.

Item 1: Public Comments

There were no public comments.

Item 2: PTO Report

There was not a PTO report.

Item 3: Report on Teton Science School-Mandy Niles & Dawn-Marie Tabery

- Overall, the 6th grade, Teton Science School (TSS) trip was a tremendous success.
- Prior to the trip, the 6th graders learned about resources and ecosystems. During the trip, the focus was on the Yellowstone ecosystem, including a service learning project helping to preserve the riparian community.
- The days were long, typically from 6:30 am until 10:30 pm. Both Mandy & Dawn-Marie agreed that having more adult volunteers for next year would be helpful.
- Mandy & Dawn-Marie also suggested that for next year, the students be encouraged to earn part of the money for their trips. Both teachers noted that the groups that were at TSS at the same time as CRA, who had earned part or all of their own tuition, were notably more engaged.

Item 4: Principal Report-Kent Fuller

- Kent has hired a Literacy Director for the next school year. She is a former teacher from CRA, Jesse Ferree. She will work 18-25 hours per week. She will work with teachers and with aides.
- Staffing Update-Sean Thorpe, a 5th grade teacher has decided to teach at Quail Hollow next year. Caprice Hazen, a 4th grade teacher, will be moving up to 5th grade to take his place on the 5th grade team.
- Kent is currently interviewing for the 4th grade teacher position and has met some great candidates.
- Kent is also currently interviewing for a Special Education teacher.
- CRA has been nominated for an award for Charter school of the Year by the Utah Association of Public Charter Schools (UAPCS). The award will be given in June.

Item 5: Business Administrator Report-David Garrett

- The Board discussed possible items for the Fiscal Year 2020 budget. These items included, salaries for CRA employees; 401k contributions, & paying off our current school building loan. The Board will be given a comprehensive, budget proposal between May & June, to be approved for the upcoming fiscal year.
- Dave Garrett gave the board a proposal for an updated Parent & Family Engagement Policy. After some discussion and suggestions, Dave created a revised version and it was approved by the Board.

Item 6: Planning the Annual Meeting-Erik Olson

- The Board discussed ideas for an agenda for our Annual Meeting in May.
- Some of these items are: the updated boundary changes for enrollment; presenting new board members; having Kent report on the progress of the school; & having Dave Garrett report on capital improvements.
- The Board also discussed the format of the meeting, including a public comment period. Public comments will follow the same format as regular board meetings; a person wishing to give a public comment will need to email the board secretary, Alicia West, twenty-four hours prior to the meeting. Each person will be given a limit of three minutes for their comments.
- The Board meeting for May 16, 2019 will begin at 4:00 pm. The Annual Meeting will begin at 6:00 pm, that same day, held in the library.

Item 7: Parent Elected Board Representative Results-Becky Benham

- David Hillyard will be the Parent-Elected Board representative for the 2019-20 school year. He will attend the Annual Meeting.

Item 8: Board Reports-Becky Benham

- Becky discussed the results from the most recent Board Self-Evaluation. She will send out the results to the Board by email.
- As part of the Board's continuing efforts to improve, the Board discussed the most recent University of Utah Parent survey results, regarding specifically the parent feedback to the Board.
 - The Board discussed ways to improve communication and also an intention to set a goal to improve communication in the future.

The meeting was closed at 6:15 pm.

Respectfully submitted,

Alicia West