

CANYON RIM ACADEMY BOARD MEETING MINUTES

4-4-19

A meeting of the Board of Trustees (the "Board") of Canyon Rim Academy (the "school") was held on April 4, 2019 at 4:00 pm at Canyon Rim Academy.

Members present: Erik Olson, Becky Benham, Jason Esplin, Susan Astle, Alicia West, David Gisseman, & David Havell

Administration Present: Kent Fuller & David Garrett

Guests Present: Paige Pectol, Ashton Haga, & Marie Poulson

The meeting was called to order at 4:12 pm.

Item 1: Public Comments

There were no public comments.

Item 2: PTO Report-Marie Poulson

- Jennifer Kinghorn & James Memmott were both presenters for the Maturation Program this year. The program went extremely well and the PTO is hoping that both presenters will return for next year.
- Art Night will be held Monday, April 15th from 6:00-8:00 pm. The theme will be based on Utah's role in the historic railroad. Amanda Moore is in charge.
- The 5K run will be held Friday, May 10 at 5:00 pm at Canyon Rim Park. Nicki Griffiths is in charge; this will not be a fundraiser but there will be items available for purchase at the event.

Item 3: Principal Report-Kent Fuller

- According to an online school ranking tool, Niche, Canyon Rim Academy has very high rankings and is garnering interest from around the world.
- RISE testing will begin on April 22, 2019.
- Staffing Update: Currently, the school is interviewing for a full-time SPED teacher and a part-time Literacy Specialist.

Item 4: Business Administrator Report-David Garrett

- The 6th grade will embark on their Teton Science School trip on Monday, April 8, 2019.
- The hand rails on the steps going to the upper field will be replaced in May.
- Financial Report: The operating budget is currently on track to come in under budget for this fiscal year.
- There are no significant capital improvements needed at this time. There are some skylights that may need to be replaced.
- There will be a SAFE schools training at the school on April 13, 2019.

Item 5: University of Utah Parent Survey-David Garrett & Kent Fuller

- The feedback from the parent survey was positive. There was constructive feedback and comments that are being addressed in the weekly email to parents.
- The Board feels that giving stakeholders an opportunity to voice their opinion is valuable.

Item 6: Board Governance-Becky Benham

- The Board discussed expanding the number of people on the board. The school is moving into a new phase, where the Board is more focused on fiscal responsibility, long term strategic planning, and ensuring that the education at the school is moving forward. As the Board focuses on these three areas, there is less of a need for more people on the board. There was no vote on this matter.
- The Board discussed and voted to fill officer positions. Alicia West nominated Becky Benham to serve as Board Chair; this was seconded by David Havell. The motion was put to a vote and passed unanimously. Alicia West nominated Erik Olson to serve as Vice Chair; this was seconded by David Havell. The motion was put to a vote and passed unanimously. Becky will serve as Board Chair from the close of the Annual Meeting in May of 2019, until the close of the Annual Meeting in May of 2021. Erik Olson will serve as Vice Chair from the close of the Annual Meeting in May of 2019 until the close of Annual Meeting in May of 2020. Alicia West is currently serving as Board Secretary and her term will expire at the end of the Annual Meeting in May of 2020.

The Board made a motion to enter into a closed meeting to discuss the candidates for the open board position. The motion was passed unanimously. The Closed Meeting began at 5:35 pm.

At 6:05 pm, the Board reopened the meeting.

- Becky Benham made a motion to elect Nicole Handy to the Board for a 3-year term, beginning at the close of the Annual Meeting in May of 2019. This motion was seconded by Susan Astle; the motion was then passed unanimously by the entire board.
- Becky will contact the other candidates to notify them of the results of the election and begin the process of the Parent Election.

The meeting was closed at 6:14 pm.

Respectfully submitted,

Alicia West