

CANYON RIM ACADEMY BOARD MEETING MINUTES
5-16-19

A meeting of the Board of Trustees (the "Board") of Canyon Rim Academy (the "school") was held on May 16, 2019 at 4:00 pm at Canyon Rim Academy.

Members present: Erik Olson, Becky Benham, Jason Esplin, David Gisseman, David Havell, Susan Astle, and Alicia West

Administration present: Kent Fuller & David Garrett

Guests: Marie Poulson, Calli Hodson

The meeting was called to order at 4:09 pm.

Item 1: Public Comments

There were no public comments.

Item 2: PTO Report-Marie Poulson

- The 5K was a great success. There was no charge to participate.
- Kevin Keller is in charge of the yearbook. He is doing an awesome job at half the cost of last year's yearbook.
- Field Day will be May 29, 2019. Jill Gibby & Michelle Booth are in charge and everything is set and ready to go.
- Kim Winterton is in charge of the year-end video and that is going great.
- The kickball game between the 6th graders and the teachers will be on May 30, 2019.
- Marie summarized her year as PTO president and said that she had to navigate some tricky issues in the beginning; especially having to do with fundraising. She felt that the year was a success overall and is looking forward to Melissa Stalsberg being the next PTO president.

Item 3: Principal Report-Kent Fuller

- Staffing Update
 - Christina Schaub has been hired to teach 4th grade. She taught at Carden Memorial school; has a BA in Communication and an MA in Education. She has an Arts background.
 - Lori Brown will not be returning as a Special Education teacher for the next school year.
 - Christy Bergin has been hired as a Special Education teacher. She has an MA in Education with a certificate and license in Special Education. She has been teaching at Woodrow Wilson elementary in Special Education.
- DIBELS
 - There was marked improvement in DIBELS scores for K-3 from the beginning of the year to the end of the year. The newly formed Literacy Team feels satisfied with these improvements.

- RISE Testing
 - The new RISE test is not going great because the test itself is poorly designed and executed. Students are having trouble submitting their tests and there have been technical difficulties.
- Student Growth Percentile
 - Kent realized that we may need to update our Exhibit A portion of our Charter that has been submitted to the State of Utah because our understanding of how the Student Growth Percentile was calculated was inaccurate. Becky will contact Rebecca Cisneros at the State Charter School Board to communicate with her about this possible change.

Item 3: Business Administrator Report-David Garrett

- Year End Staff Luncheon
 - This will be on Friday, May 17 at 1:30 pm at the school. Dave invited the Board to attend and got a count of who could attend.
- UAPCS Awards Night
 - Dave invited the Board to attend the UAPCS Award night held on June 12 at the Davis Convention Center.
 - Canyon Rim Academy is being honored as one of the top two charter schools in Utah.
- June Board Meeting Date Change
 - The date of the June board meeting was discussed and changed to Thursday, June 20 at 4:00 pm at the school.
- Update on Profit & Loss Statement for this month
 - Dave did not have an updated P & L statement for May due to technical difficulties. He will email a copy to the Board when it is available.
 - The school is currently \$605,000 in the black.
- Building Update
 - A pipe broke underneath the kitchen. It has been temporarily fixed and will be worked on during the summer break.
- Teacher Salary Discussion
 - Both Canyons and Murray school districts are asking for a salary increase for their teachers. These changes need to be approved by voter bond.
 - Canyon Rim Academy puts teacher salaries as a top priority and to stay competitive, uses Granite School District's salary schedule as a starting point and stays ahead of these starting salaries.
- 401 K Discussion
 - The Board discussed different options for the school's current plan for 401K and profit sharing contributions. Dave Garrett will come up with some different scenarios and present them with the Annual Budget for Fiscal Year 2020. The Board will then approve one of these options.

- Bonuses
 - Bonuses for employees are up to the discretion of the Principal.
 - Bonuses for the Principal and Business Administrator are up to the Board.

The meeting was called to a close at 5:32 pm.

Respectfully submitted,

Alicia West