

CANYON RIM ACADEMY BOARD MEETING MINUTES
09-27-18

A meeting of the Board of Trustees (the "Board") of Canyon Rim Academy (the "school") was held on September 27, 2018 at 4:00 pm at Canyon Rim Academy.

Members present: Erik Olson, Becky Benham, David Gisseman, & Alicia West

Member absent: Susan Astle, Jason Esplin, and David Havell

Administration present: Kent Fuller & David Garrett

Guests present: Vanessa Tendick, Rachel Lowry, Marie Poulson, Peggy McCandless, and Paige Pectol

The meeting was called to order at 4:18 pm.

Item 1: Public Comments

There were no public comments.

Item 2: PTO Report-Marie Poulson

- Kevin Keller has found a printer for the yearbook that is 1/3 the cost of last year's yearbook. Last year's yearbooks cost around \$6,000 and this year, the cost will be around \$2,000. In addition, the PTO has secured funding to cover the entire cost of this year's yearbook, so they will be free for every student. The funding is coming from local businesses, some of which will advertise in the yearbook itself.
- Red Ribbon week will be October 8 through October 12 and will focus on drug and internet safety.
- This year's annual fundraiser will be held October 29 at Wasatch Junior High. It will be based upon the gameshow, Let's Make a Deal. Each ticket will cost \$10 and include dinner. The PTO has secured sponsors to cover the cost of renting the auditorium at Wasatch Jr. High for that evening as well as over \$10,000 in prizes.

Item 3: Report on Early Literacy Program-Rachel Lowry

- Rachel reported on the progress of the Literacy Innovation Team ("LIT").
- The LIT team consists of at least 1 teacher from every grade. They use data to inform their practice.
- Rachel presented the Board with the formal plan created by the LIT team. This plan will be submitted to the State of Utah in order to receive funding for this program for Kindergarten through 3rd grade. After the plan is accepted by our board and the State of Utah, the State will provide great support to implement the LIT goals.
- CRA plans to expand this plan to 4th through 6th grade, at our own expense. This will include providing the training, tools, and resources necessary to support this plan.
- The LIT plan helps define the different levels of Tier Intervention, from Tier 1 through 3.
- Erik made a motion to approve the LIT plan for our school and it was approved by Becky, Erik, Alicia, and David Gisseman. Jason Esplin approved the plan via email.

Item 4: Canyon Rim Academy Mentoring Program-Paige Pectol

- Paige presented to the Board using a Power Point presentation. The school has created a Mentor Team which includes the following individuals: Peggy McCandless, Vanessa Tendick, Lauren Robinson, Rachel Lowry, Mandy Niles, and Paige Pectol.
- The purpose of this team is to provide support and coaching to CRA teachers who are in the first 3 years. This support is critical to teacher retention.
- The team is expanding this style of mentoring to all teachers at the school. This will help all teachers want to stay at the school.
- Teachers will be encouraged to join or create a Teacher Driven Collaborative Inquiry Group. These groups will give teachers the freedom to choose an area that they would like to focus on. Each year, teachers will be encouraged to focus on 1 or 2 instructional priorities. These groups will give teachers the opportunity to teach one another, which is the most effective style of Professional Development.
- This model will also provide effective evaluation not only by the principal, but also by fellow teachers. This will allow many more opportunities to be evaluated during the school year.
- Kent has worked closely with the Mentor Team and is very encouraged by the goals set by this group.

Item 5: Financial Report-David Garrett

- The school did many capital improvements over the summer. Looking ahead, the school is going to purchase 12, new, over-head projectors as well as new laptops for the teachers.
- The A/C units that were purchased for some of the classrooms have not been as effective as David had hoped. However, the glazing on some of the classroom windows, seems to have provided a 1 or 2 degree difference in temperature.
- The school is unable to install larger, window, A/C units in every classroom because the electrical grid in the building will not support it.
- Every 4 or 5 years, the school participates in a Special Education audit. The auditors provided some insight into areas where the school can make improvements.

Item 6: Summary of Long Term Planning Meeting-Erik Olson

- The Board met for a Long Term Planning meeting on Friday, September 21, 2018. This was a chance for the Board to discuss a few items, in depth, but there were no decisions made in this meeting.
- The Board discussed how we can best support David Garrett. Some of the suggestions were: put into place an evaluation team for David Garrett and also increasing support from the Financial Committee.
- The Board discussed how we can best support Kent, so that he can provide evaluations for all employees at the school.
- The Board discussed new legislation that affects the school's ability to set their own geographic preference radius. This is a complex matter that will continue to be discussed at board meetings.

The meeting was adjourned at 5:30 pm.

Next Board Meeting:
October 25, 2018 at 4:00 pm

Respectfully submitted,
Alicia West